

# HORIZON REHABILITATION CENTER, INC.

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## CONFIDENTIALITY STATEMENT

The staff at Horizon Rehabilitation Center, INC. is pleased to be of service to you. IN order to be of the greatest benefit to our clients and their families, we must be structured, legal and ethical in our operations. Below is our statement of confidentiality in accordance with the Office of Mental Health.

### **STATEMENT OF CONFIDENTIALITY:**

Horizon Rehabilitation Center, INC maintains the confidentiality and protection of all recipients' records. Records are the property of HORIZON REHABILITATION CENTER, INC. HORIZON REHABILITATION CENTER shall secure the records against loss, tampering, destruction or unauthorized use. The employees at HORIZON REHABILITATION CENTER, INC shall not disclose or knowingly permit the disclosure of any information concerning the company, the recipients or their families, directly or indirectly, to any unauthorized person. HORIZON REHABILITATION CENTER shall safeguard the confidentiality of any information from which recipients or their families might be identified, releasing such information only under court order or written permission from the recipient. If the recipient has been declared legally incompetent, then the individual to whom the recipient's rights have been delegated shall provide written consent. If the recipient is a minor, the patient or legal guardian shall give written consent. HORIZON REHABILITATION CENTER, INC. shall release information in compliance with the Federal Confidentiality Law of Patient Records.

*By signing below, I acknowledge I have read and understand the above listed statement and agree to abide by it.*

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Print Name

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Signature

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Date